**Valdosta Lowndes County Land Bank Authority Minutes**

**January 17, 2024**

**Historic Courthouse**

**Members Present:** Burke Sherwood, Sandra Tooley, Jack Oliver, Joyce Evans, Jill Maine

**Others Present:** Charizma Harp, Eric Thomas

The meeting was called to order at 9:08 a.m. A moment of silence was observed by the Board.

**ADP Payroll Proposal**

Mr. Sherwood presented ADP Payroll to the Board. Mr. Sherwood explained the cost and the benefits of the proposal. After much discussion, Ms. Tooley made a motion to accept the ADP payroll proposal, Mr. Oliver second the motion. The proposal was passed.

**Proposal for property at 303 Wisenbaker Lane**

Mr. Thomas present a proposal that was resubmitted by Ms. Gloria Horne for the property located at 303 Wisenbaker Lane. There was discussion on said property and after the discussion, Mr. Oliver made a motion to accept the proposal and Ms. Tooley second. Motion was passed. Ms. Evans abstain from the vote.

**Open Discussion**

Mr. Thomas presented a proposal by Vernice Morris for the property located at 106 W Martin Luther King Jr Dr. The Board requested that Mr. Thomas send a letter to Ms. Morris to contacted zoning to make sure she knows the requirements for said property.

Mr. Thomas ask how he was to identify the properties to potential buyers that is in inventory. It was stated to give copies of the tax map.

Ms. Tooley discussed the LBA Board calendar year.

Mr. Sherwood discussed getting Mr. Thomas a laptop and printer for his office. After much discussion Ms. Maine requested the Board approved the laptop and printer. Ms. Tooley suggested giving Mr. Thomas a budget for the laptop and printed. The Board agreed to a budget of $2,500.

Meeting adjourned at 9:51 a.m.