

# CITY MANAGER'S REPORT

D e c e m b e r 2 0 2 4

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Prepared For :  
Richard Hardy, Mayor Matheson, & City Council

# FY25

## COUNCIL GOALS



 A city that works for everyone

 An economy that prospers.




 A safe community that thrives.

 Spaces and places that inspire.

# ENGINEERING DEPARTMENT




## PROJECTS COMPLETED


 None for the month of December

## DESIGN, BIDS, & AWARDS

### District 3

 The City of Valdosta received quotes on December 17th. Bids were presented to Council on December 19th.

### District 5

 JWA was awarded the bid for Country Club and RPI was awarded the bid for River St.



# ENGINEERING DEPARTMENT



## TSPLOST PROJECTS

- TIA Project #16285 - Old Clyattville Road Widening – design by LEA – contractor is Reames & Son Construction– private utility pending – anticipate construction start in Fall/Winter 2024
- TIA Project #16290 - Baytree Road @ Gornto Road – design by Kimley Horn – contractor is Reames & Son Construction– construction to begin 2025 (LC)

## CITY PROJECTS UNDER CONSTRUCTION

### ■ District 3

- Austin Steakhouse- water-50%, sewer-30%- began 12/4/24 (New Constructed Building)
- Cold Fusion- Storm-85%, water-90%, sewer-85% (DS)
- Harvest Station Apartments - bmps installed, sewer-99.9% , water-99.9%, Stormdrain 100% (DS)
- Madison Highway Buildings- Stormdrain-15% (LC)
- Race Trac Rd- Land Clearing in Progress, silt fencing at 50% (LC)
- The Retreat Apartments - sewer 90% - stormwater 30% (LC)

### ■ District 4

- Cross Road Baptist Church - hasn't started yet. Storm drain, sewer being rerouted for new buildings (LC)
- Greenleaf Center - storm drain -100%, sewer -100% water -100%- As-Builts Received in Nov (LC)

### ■ District 5

Boys and Girls Club- Lake Laurie- sewer-100%, water-100%, Waiting for As-Builts (DS)

### ■ District 6

- Park Place Subdivision - water-100%, stormdrain-100%, sewer 100% water- Telecom being installed now (DS)
- Peach Care- 100% Complete- Waiting for As-Builts- (LC)
- W Alden Place Subdivision- Sewer- 85% (LC)



# ENGINEERING DEPARTMENT



**68**

Potholes Repaired

**46**

Stop Signs Replaced

**13**

Traffic Signals  
Repaired/LEDs  
Changed

**44**

Street Signs  
Created/Repaired

**148**

Water/Sewer Cuts  
Repaired - Sq Ft

**6**

Asphalt Pavement  
Resurfacing -  
tonnage

**15**

After Hours Repairs

**25**

Traffic Signal  
Maintenance

# FY24

## COUNCIL ACTION ITEMS



1. Review and address the conditions of the road within the city limits based on PCI and identify funding sources including LMIG and others.

2. Review traffic calming and signage policies.

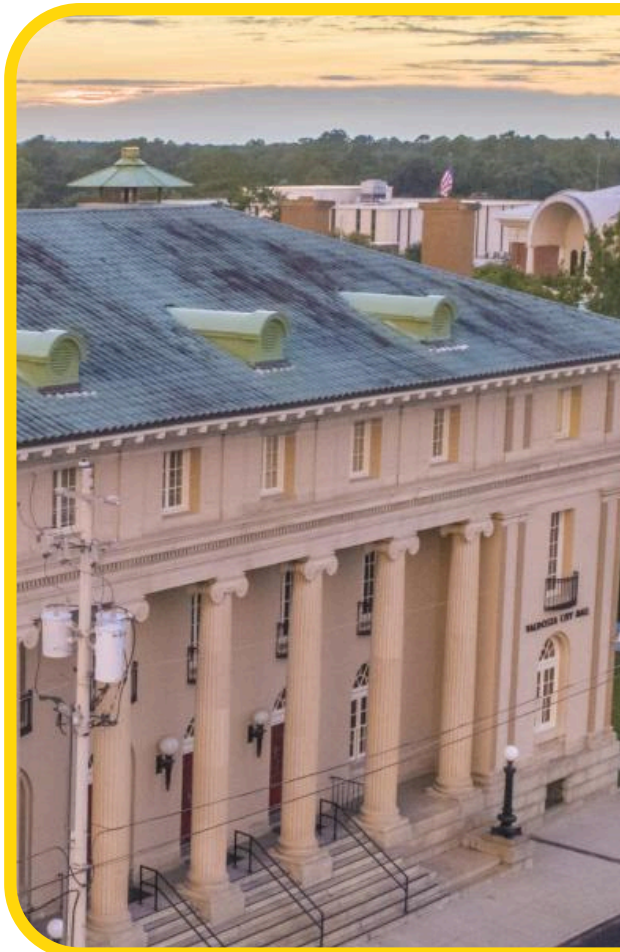
3. Continue to monitor progress of Barack Obama and Cypress Street projects.

4. Move forward on identifying water and sewage infrastructure improvement funding services.

5. Review alcohol ordinances.

6. Research salaries of cities similar to Valdosta by mid-April.

7. Develop an orientation checklist for newly elected officials.



# ENGINEERING DEPARTMENT



**5,125**

Ft of pipe cleaned

**9,959**

ft of canals  
maintenance

**40**

Miles of streets swept

**##**

Trees Trimmed  
Waiting on FEMA to  
clear right-of-ways

**6**

Trees Removed

**##**

Work orders  
completed

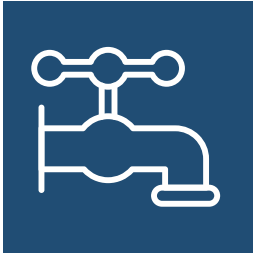
# FINANCE

## DEPARTMENT



# of Meters Read

**14,032**



# of Rechecks

**0**

# of Move Outs

**123**

# of Cut List

**0**

**47**

Business Licenses Issued



## COLLECTIONS

Property Tax	\$2,247,628.05
LOST	\$1,139,656.09
SPLOST	\$1,578,617.65
T-SPLOST	\$87,629.34

## CUSTOMER SERVICE



**179**

New Sign ups

Window Transactions  
Totaling

**5,543**

**\$6,571,715.00**

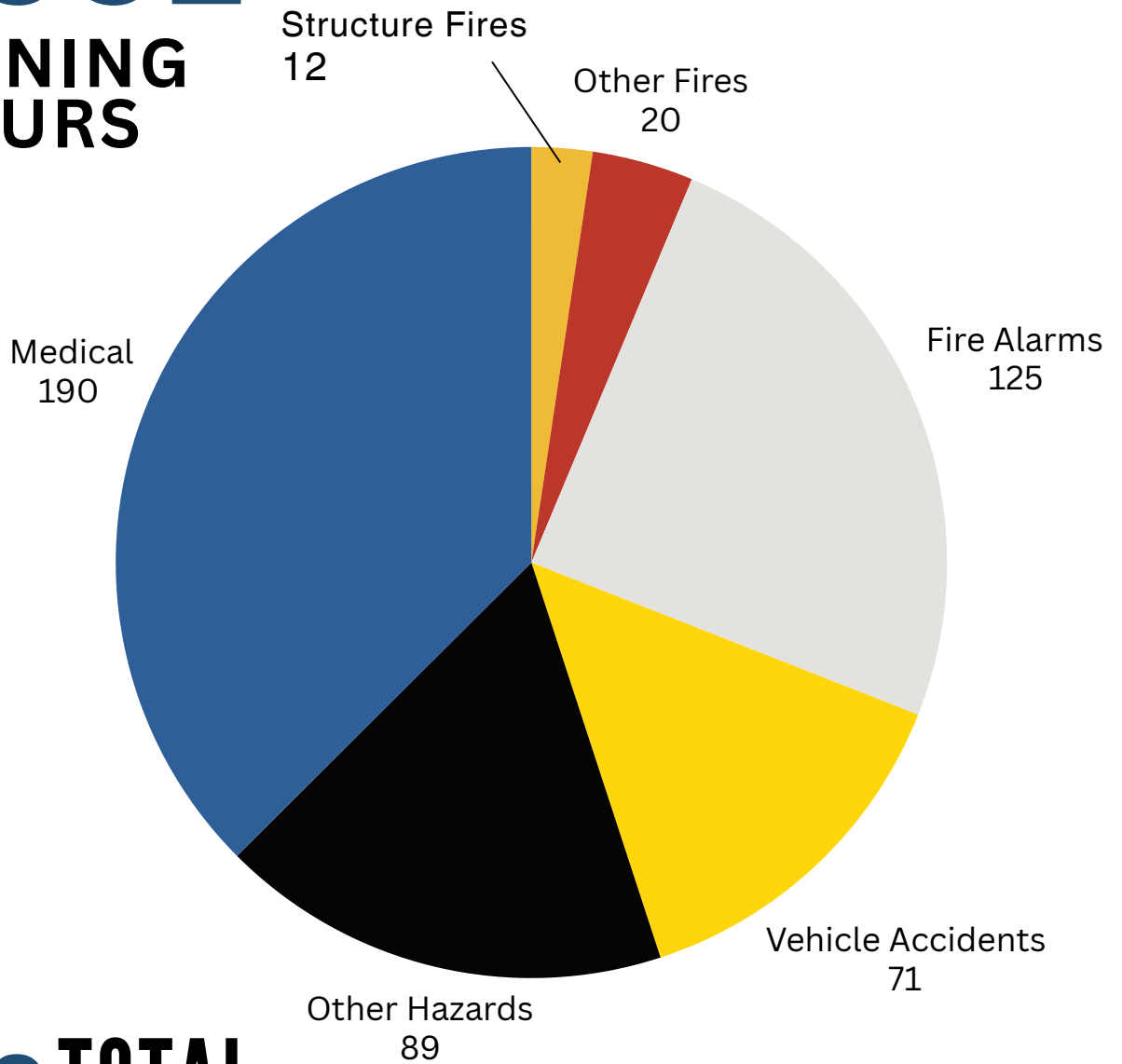




# FIRE DEPARTMENT



**1,551**  
TRAINING  
HOURS



**502** TOTAL  
CALLS

# FIRE DEPARTMENT



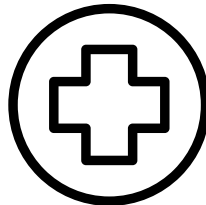
## Council District 1

- 14 FIRE ALARMS
- 30 MEDICAL EMERGENCIES
- 5 OTHER FIRES
- 11 OTHER HAZARDS
- 1 STRUCTURE FIRES
- 4 VEHICLE ACCIDENTS



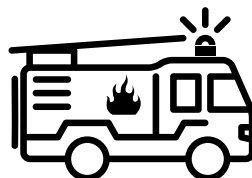
## Council District 2

- 27 FIRE ALARMS
- 34 MEDICAL EMERGENCIES
- 5 OTHER FIRES
- 17 OTHER HAZARDS
- 1 STRUCTURE FIRES
- 16 VEHICLE ACCIDENTS



## Council District 3

- 29 FIRE ALARMS
- 45 MEDICAL EMERGENCIES
- 7 OTHER FIRES
- 19 OTHER HAZARDS
- 1 STRUCTURE FIRES
- 23 VEHICLE ACCIDENTS



## Council District 4

- 15 FIRE ALARMS
- 14 MEDICAL EMERGENCIES
- 4 OTHER FIRES
- 12 OTHER HAZARDS
- 3 STRUCTURE FIRES
- 6 VEHICLE ACCIDENTS

## Council District 5

- 16 FIRE ALARMS
- 20 MEDICAL EMERGENCIES
- 1 OTHER FIRES
- 13 OTHER HAZARDS
- 3 STRUCTURE FIRES
- 5 VEHICLE ACCIDENTS

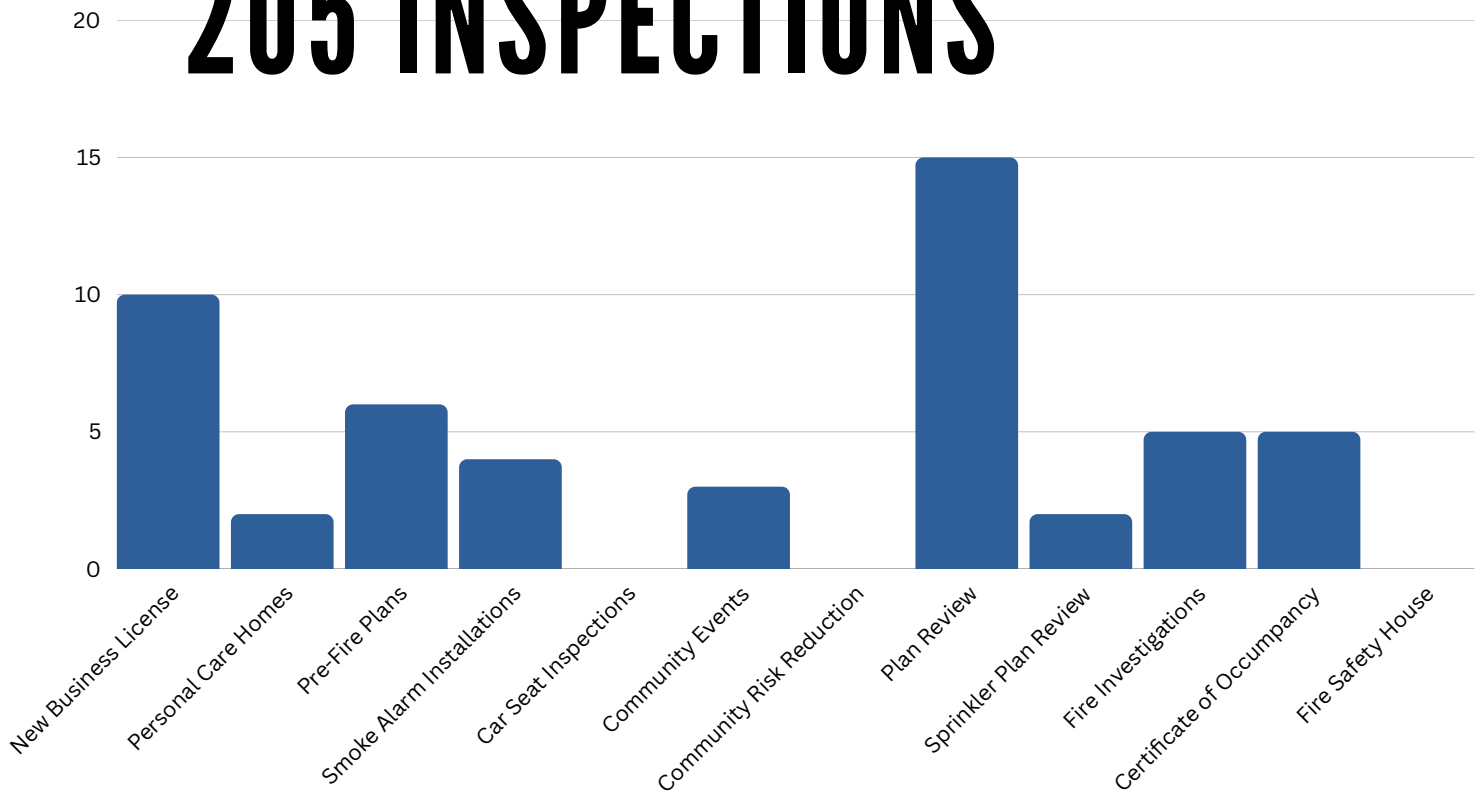
## Council District 6

- 22 FIRE ALARMS
- 25 MEDICAL EMERGENCIES
- 2 OTHER FIRES
- 18 OTHER HAZARDS
- 2 STRUCTURE FIRES
- 16 VEHICLE ACCIDENTS

# FIRE DEPARTMENT



## 205 INSPECTIONS



### SHOP WITH A FIREFIGHTER

New donation website offered the community a more convenient way to support Shop with a FF!

**RAISED OVER**  
**\$1,300**



Shop with a Firefighter is an annual program that supports children in need who have been affected by home fires or natural disasters. This heartwarming tradition has become a true community project, and we enjoy spreading Christmas cheer every year!

<https://donorbox.org/shop-with-a-firefighter>

# HUMAN RESOURCES



## EMPLOYEE UPDATES

### Anniversaries

- Franklin Adair 27 years
- Lynly Penn 27 years
- Michael Weldon 24 years
- Tracy Haddix 19 years
- Phyllis Lewis 19 years
- Stephen Thompson 19 years
- Timothy Stubbs 19 years
- Christopher Watson 19 years
- Caron Wright 19 years
- Joseph Keen 17 years
- Benjamin Vann 15 years
- Holly Vickers 15 years
- Charles Klingemann 15 years
- William Shirley 15 years
- Jessica Stowe 12 years
- Johnny Caillier 11 years
- Carlos Jones 10 years
- Zachary Stites 10 years
- Grady Padgett 9 years
- James Turner 9 years
- Sandra Wilson 9 years
- Benjamin Bennett 9 years
- Carl Walker 9 years
- Austin Williams 9 years
- Patrick Barrett 8 years

- Tyler Vander Zanden 8 years
- Ashley Parks 7 years
- Dmitry Zimin 7 years
- Early Seiler 6 years
- Branam Johns 6 years
- Adam Brooks 6 years
- Alberto Castellanos 5 years
- Corey Mccloud 5 years
- Wesley Robinson 5 years
- Derrick Crawford 3 years
- Taquanda Manning 3 years
- Mary Mitchell 3 years
- Dilan Boutwell 3 years
- Robert Chapman 2 years
- Jeremy Johns 2 years
- Joshua Lippencott 2 years
- Chandra McAllister 2 years
- George Sutton III 2 years
- Shaun Jones 2 years
- Malik Sanford 1 year
- Mitavius Brooks 1 year



# INSPECTIONS DEPARTMENT



# of plans submitted	# of plans completed in 10 days or less
1,060	4

# of inspections  
submitted

**19**

# of same day  
inspections by  
permit clerk

**25**



# DOWNTOWN MAIN STREET



## EVENTS

- Downtown - 5
  - Greater Valdosta Community Christmas Parade
  - Frist Friday / Coco and Cookies Crawl
  - Fa La La Ladies Night
  - Makers Market
  - Movie Night at Unity Park "How the Grinch Stole Christmas"
- Theatre Guild Valdosta - 2
- Retail - 6
- Restaurants - 17
- City of Valdosta at Unity Park: 1
  - 2024 Annual Christmas Tree Lighting
- CVDA Meetings: 1

## GRANTS/LOAN PROJECTS

CHARLIE HOSE DDRLF LOAN WAS APPROVED

## BUSINESS ANNIVERSARIES

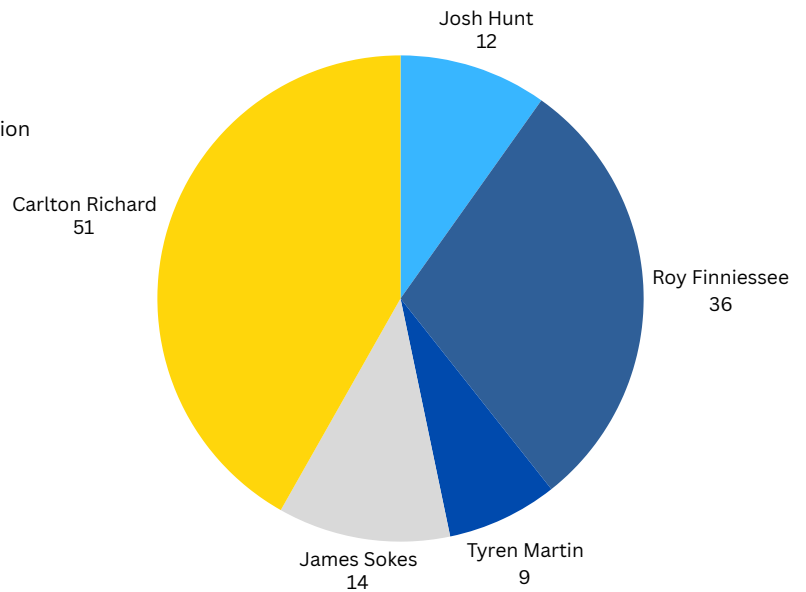
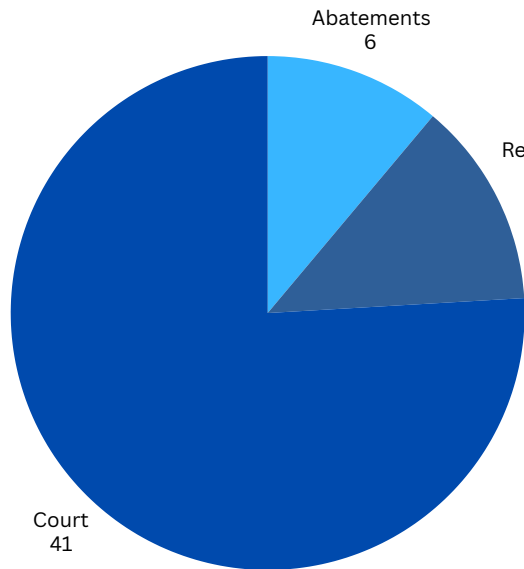
- Stogies Downtown - December 31, 2014
- Driftwood Day Spa - December 1, 2022
- Urban Garden - December 2012

## SOCIAL MEDIA & WEB STATS

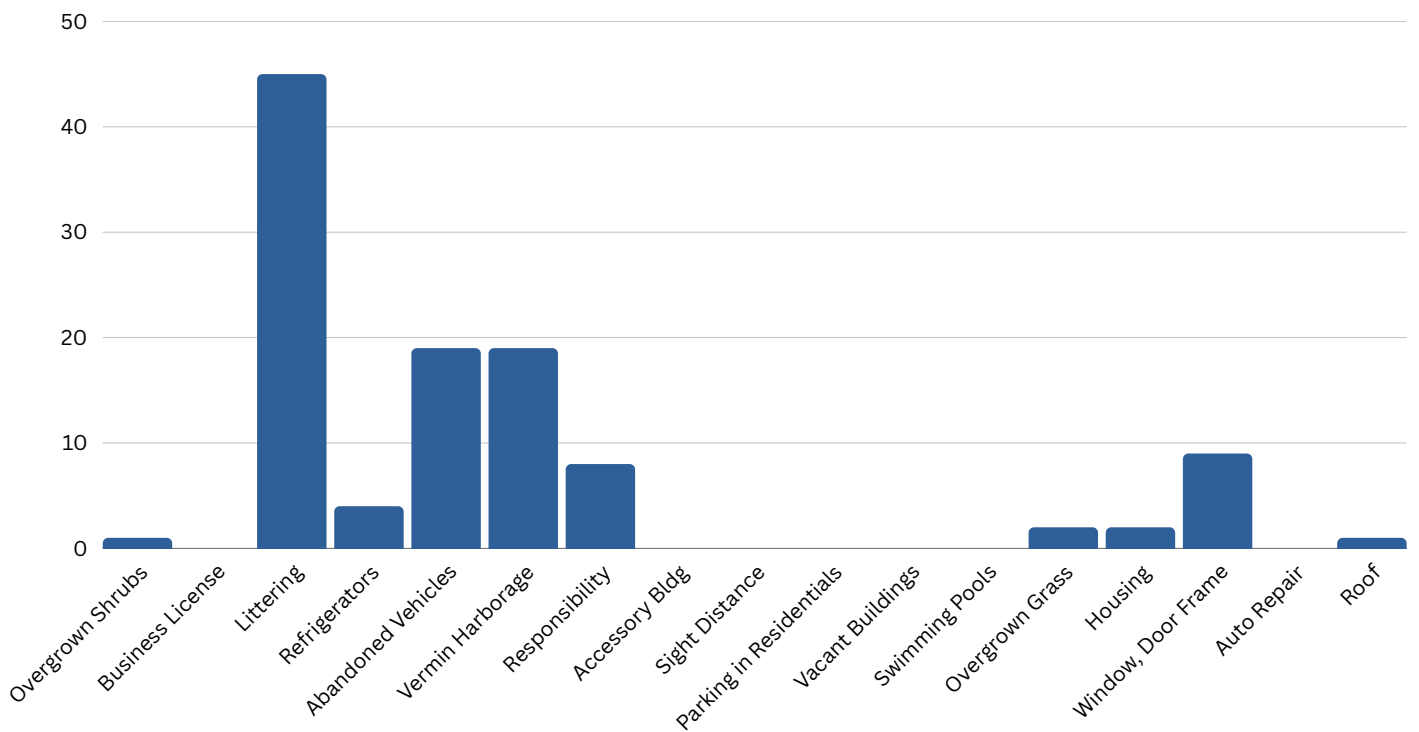
- **Facebook:**
  - Followers: 20K
  - Reach: 35.9K
  - New Followers: 104
  - Views: 103.3K
- **Instagram:**
  - Followers: 6,680
  - Reach: 2.1K
  - New Followers: 2
  - Visits: 290



# COMMUNITY PROTECTION



## OPEN CASES



# NEIGHBORHOOD DEVELOPMENT



## CDBG PROJECTS

- 216 Windsor Street,  
rehabilitation District 4
- 817 East Brookwood Pl.,  
reconstruction, District 4
- 1007 Ponderosa Dr.,  
rehabilitation District 4
- 1007 Bunche Dr.,  
rehabilitation District 1





# ZONING DIVISION



#

There were 31 **Zoning Approval forms** issued for non-commercial new construction or building additions.

#

There were (#) major ongoing **subdivision plats**, and (#) new **major plat** reviewed and processed during the month of December, as well as (#) new minor plat and (#) new recombination plats that were recorded. Several other proposed plats were reviewed in draft stages for future recording.

#

There were (0) of **Administrative Permits** processed in December, However, there were 4 Special Event alcoholic beverage catering events reviewed in December.

#

There were 4 **First Step** with local property owners and their development design professionals and 5 **Pre-application meetings** during December.

#

There were 1 **variance applications** processed in December though the ZBOA.

#

There were 11 **sign applications** processed and (#) approved in December .

#

There were (3) formal **Open Records Request** reviewed during the month of December.

#

There was 1 formal **Zoning Verification Letter** requested during the month of December.

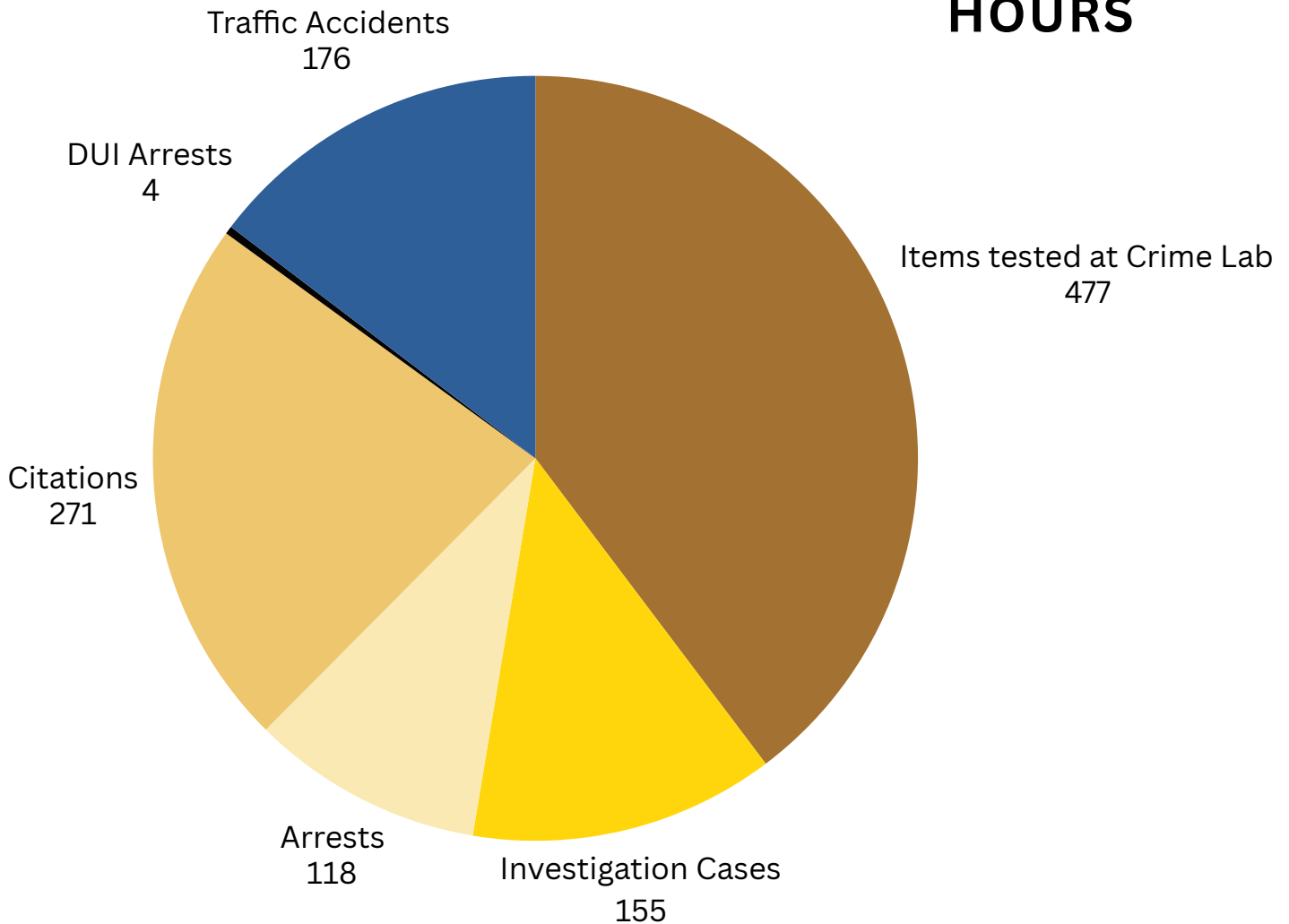
# POLICE DEPARTMENT



**5,155** CALLS FOR SERVICE

**276**

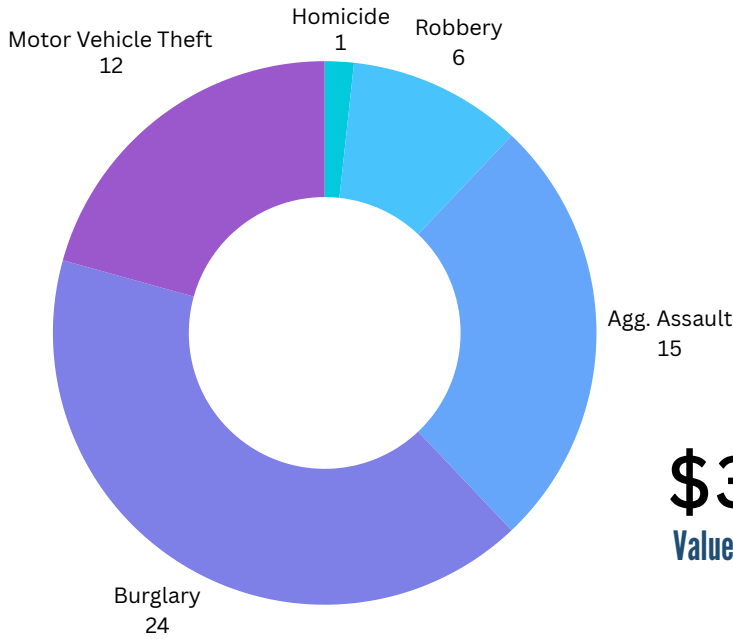
**TRAINING HOURS**



# POLICE DEPARTMENT



# CONT'D

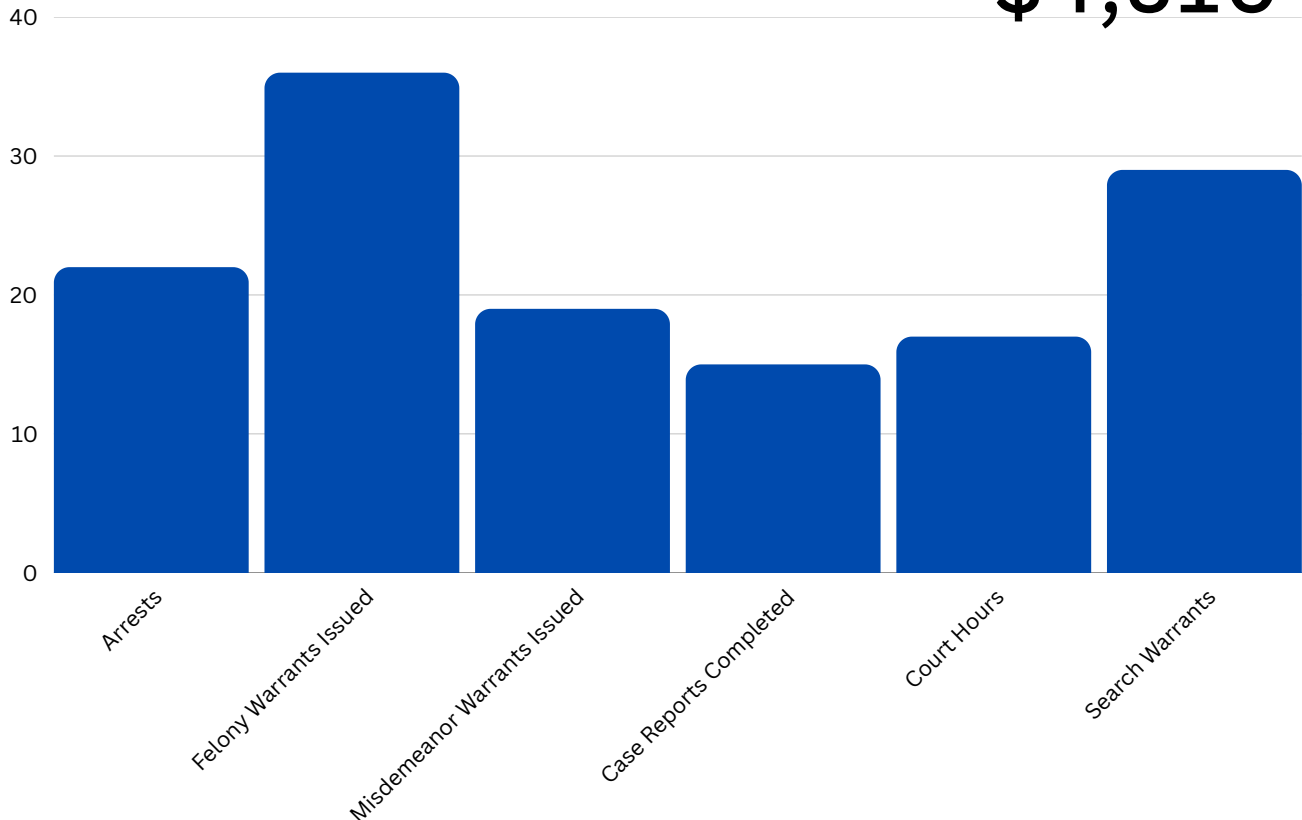


## INVESTIGATIONS BUREAU

### 155 CASES

**\$33,880**  
Value of Property Recovered

Value of Property/Contraband Seized  
**\$4,510**



# POLICE DEPARTMENT



- Pack the Patrol Car & Toys for Tot collections
- Heroes for Tots Softball Tournament
- Shop with a Cop: over 30 kids had an officer for a shopping buddy
- National Impaired Driving Month video PSA
- Security & traffic control for annual Christmas parade

## COMMUNITY ENGAGEMENT



## TRAFFIC BUREAU



### Top intersections with collisions:

- St. Augustine/Norman Dr
- Bemiss Rd/Inner Perimeter
- N. Ashley St./Northside Dr
- Baytree Rd/Gornto Rd

### Top collision causes:

**23.2%**  
Following too Closely

**20.9%**  
Failure to Yield

## BUREAU OF SUPPORT SERVICES



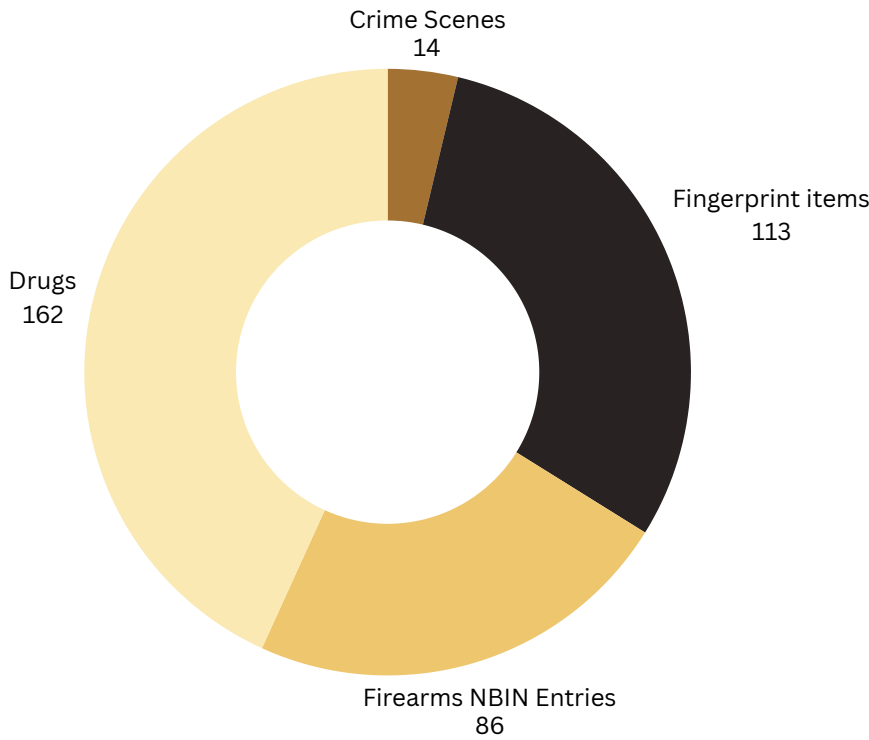
The District Attorney received **34** case files and Lowndes County State Court received **29** case files to assist in prosecuting cases for both entities made by Patrol and Support personnel.

**11,716**  
documents processed

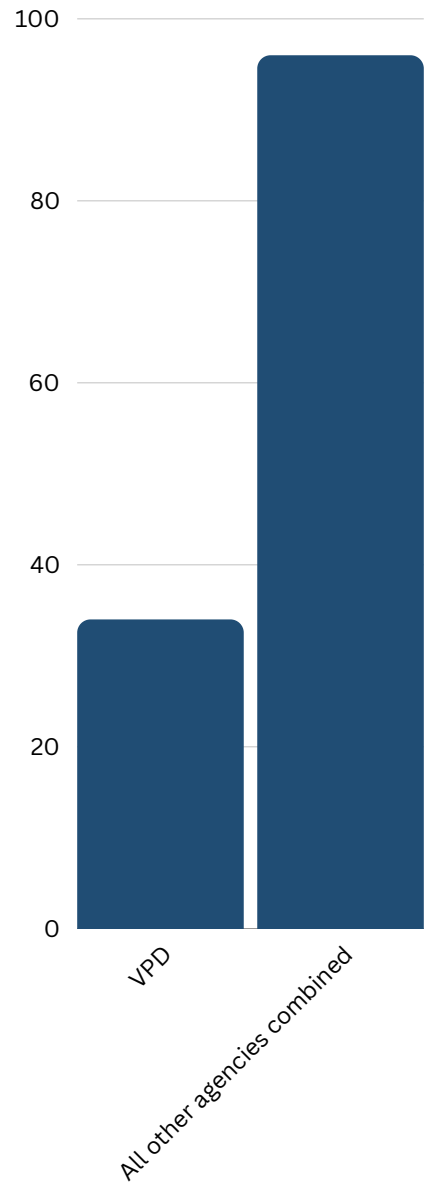
# POLICE DEPARTMENT



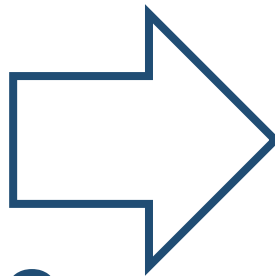
## REQUESTED SERVICES



## CRIME LAB



**415** ITEMS TESTED



**YTD: 4,690**  
**ITEMS TESTED**

# PUBLIC WORKS DEPARTMENT

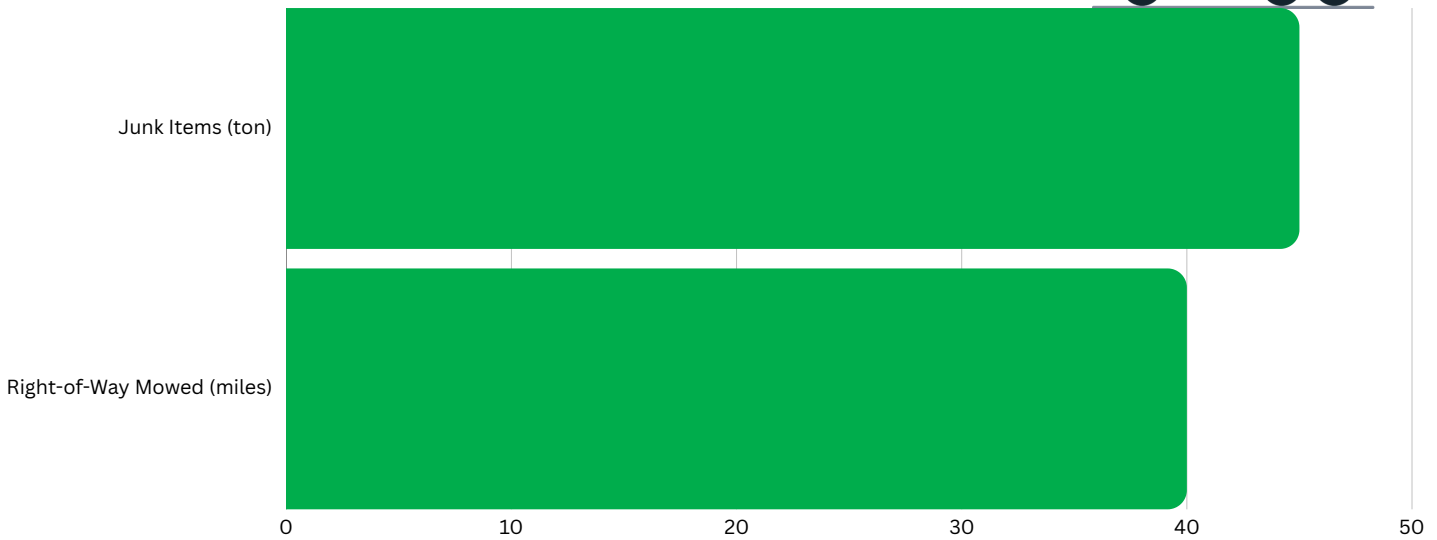


**22,880**  
e-recycling  
YTD (lbs)



**168** bags of litter collected  
Right-of-Way & Road Cleanups:  
Love Where You Live & Adopt-a-Road Programs

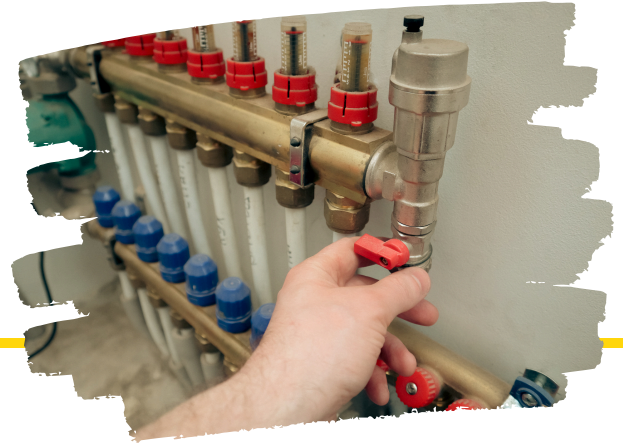
**408** Maintenance Center  
Work Orders Completed



## LANDFILL MONTHLY TONNAGE

Yard Debris	Commercial	Residential	Roll-off
585.12	1035.56	1343.37	1083.62

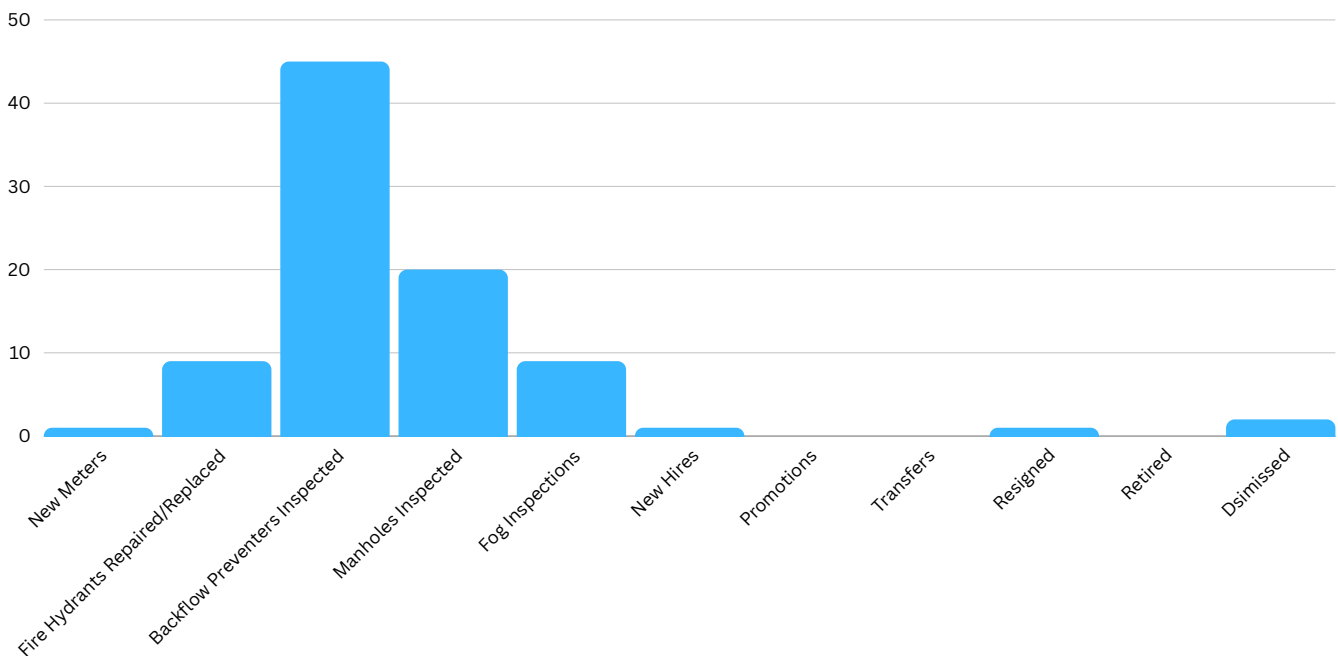
# UTILITIES DEPARTMENT



## Capital/Equipment Projects Update

- Guest Rd WTP - Train II Repair - 24" Water Main (Emergency Repair) Contractor to begin (tentative) 1/20/25
- Guest Rd WTP - MCC Switchgear. The project should be completed in March 2025.
- Withlacoochee WPCP - Sludge Belt Press Replacement. The 30% design review and meeting was in October 2024.
- Gornto and Remer Phase 1 Lift Station Improvements We are anticipated we can get this start in January of 2025.
- Water Plant No 2 Sampling has been complete for Well #1. Sampling for Well#2 should start in a few weeks.
- Inner Perimeter Rd Water & Sanitary Sewer Extensions to E. Park Ave. Project. In the design phase of 90%.
- CMOM and Consent Order. We are working on the end of the year report, due by January 31st, 2025.
- Mud Creek WPCP Approved by council and currently in design and surveying process.
- Sheri Lake Extension Currently in design and surveying process.
- Knight Mill Lift Station Currently in design process.

## Monthly Stats



# UTILITIES DEPARTMENT



# CONT'D

## See Click Fix

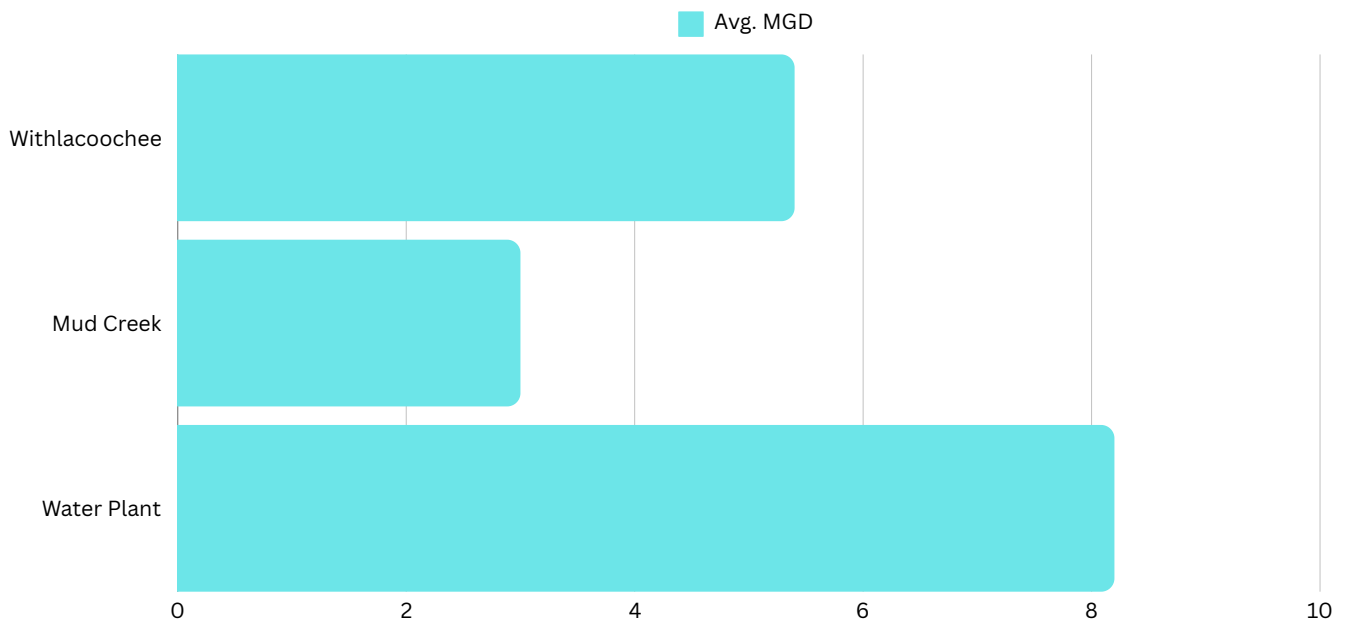
- Total : 5
- Acknowledged : 5
- Closed : 4

**39** Service Calls Completed : Water

**17** Service Calls Completed : Sewer

**99%** Central Maintenance Preventative Work Orders Completed

**185** Watershed & River Samples Collected





# PUBLIC INFO DIVISION



## LINKEDIN

**1,291 followers**    **70 page views**  
+11 increase    35.8% decrease



## FACEBOOK

**27,053 followers**    **123.9K reach**  
+332 increase    7.3% decrease



## INSTAGRAM

**3,926 followers**    **6.4K reach**  
+5 increase    63% increase



## YouTube

**799 subscribers**  
+8 increase



**WATCH 77.7  
TIME HOURS**

## 10 VIDEOS UPLOADES

1. Quick Tips for Winterizing Your Backflow Preventers
2. A Message from Your City Manager
3. City Manager visits VHS NJROTC
4. Valdosta Kicks Off the Holidays with Gifts and Cheer at Parkwood
5. Regular Council Meeting 12.5.24
6. Impaired Driving Prevention Month: A message from the VPD & VFD
7. Valdosta Yard Trash & Junk Pickup: PSA
8. Regular Council Meeting 12.19.24
9. Rick Mefford: All you need to know about Inspections
10. VPD and VFD: Public Safety Santa

## GOVDELIVERY REPORT

**11,137 Subscribers**

+160 increase

### NEWSLETTERS SENT

12/02/2024

**7,250 Recipients**

- 95.7% Delivered
- 4% Bounced
- 41% Opened
- 3% Click Rate

12/19/2024

**7,076 Recipients**

- 94.8% Delivered
- 5% Bounced
- 45% Opened
- 4% Click Rate